



Civil Aviation Authority

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PART 21 SUBPART G PRODUCTION ORGANISATION APPROVAL COMPLIANCE CHECK LIST

Survey Ref:

Applicant Name:	Approval Ref:
Address:	
Sites Assessed:	
Contact Names:	Tel No:
Contact email addresses:	
POATL Name:	
POAT Names:	
Exposition Title:	Exposition Ref:

Compiled By:

Signed:

Date:

Additional Information:

Also may be used by the CAA to record short notes about the organisation sites, personnel and details of opening and closing meetings and list of attendees etc.



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Note:
 Once completed to be passed to the POATL and will be included as part of the applicant’s compliance record.
 This checklist is required to be completed by the applicant initially as part of their readiness report.

"New" Part 21	"Old" Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
SCOPE						
21.A.131	21.A.131					
ELIGIBILITY						
21.A.133(a)	21.A.133(a)					
21.A.133(b)	21.A.133(b)					
21.A.133(c)	21.A.133(c)					
APPLICATION						
21.A.134	21.A.134					
MEANS OF COMPLIANCE						
21.A.134A(a)	-					
21.A.134A(b)	-					
ISSUANCE OF PRODUCTION ORGANISATION APPROVAL						
21.A.135	21.A.135					
PRODUCTION MANAGEMENT SYSTEM						
21.A.139(a)	21.A.139(a)					



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“New” Part 21	“Old” Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
21.A.139(b)(1)	-					
21.A.139(b)(2)	-					
21.A.139(c)(1)	-					
21.A.139(c)(2)	-					
21.A.139(c)(3)	-					
21.A.139(c)(4)(i)	-					
21.A.139(c)(4)(ii)	-					
21.A.139(c)(4)(iii)	-					
21.A.139(c)(5)(i)	-					
21.A.139(c)(5)(ii)	-					
21.A.139(c)(6)	-					
21.A.139(d)(1)	21.A.139(a)					
21.A.139(d)(2)(i)	21.A.139(b)(1)(i)					
21.A.139(d)(2)(ii)	21.A.139(b)(1)(ii)					
21.A.139(d)(2)(iii)	21.A.139(b)(1)(iii)					
21.A.139(d)(2)(iv)	21.A.139(b)(1)(iv)					
21.A.139(d)(2)(v)	21.A.139(b)(1)(v)					
21.A.139(d)(2)(vi)	21.A.139(b)(1)(vi)					
21.A.139(d)(2)(vii)	21.A.139(b)(1)(vii)					
21.A.139(d)(2)(viii)	21.A.139(b)(1)(viii)					



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“New” Part 21	“Old” Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
21.A.139(d)(2)(ix)	21.A.139(b)(1)(ix)					
21.A.139(d)(2)(x)	21.A.139(b)(1)(x)					
21.A.139(d)(2)(xi)	21.A.139(b)(1)(xi)					
21.A.139(d)(2)(xii)	21.A.139(b)(1)(xii)					
21.A.139(d)(2)(xiii)	21.A.139(b)(1)(xiii)					
21.A.139(d)(2)(xiv)	21.A.139(b)(1)(xiv)					
21.A.139(d)(2)(xv)	21.A.139(b)(1)(xv)					
21.A.139(d)(2)(xvi)	21.A.139(b)(1)(xvi)					
21.A.139(d)(2)(xvii)	21.A.139(b)(1)(xvii)					
21.A.139(d)(3)	21.A.139(b)(1) (Critical parts)					
21.A.139(e)	21.A.139(b)(2)					
21.A.139(f)	-					
PRODUCTION ORGANISATION EXPOSITION						
21.A.143(a)	21.A.143(a)					
21.A.143(a)(1)	21.A.143(a)(1)					
21.A.143(a)(2)	21.A.143(a)(2)					
21.A.143(a)(3)	21.A.143(a)(3)					
21.A.143(a)(4)	21.A.143(a)(4)					
21.A.143(a)(5)	21.A.143(a)(5)					
21.A.143(a)(6)	21.A.143(a)(6)					



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“New” Part 21	“Old” Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
21.A.143(a)(7)	21.A.143(a)(7)					
21.A.143(a)(8)	21.A.143(a)(8)					
21.A.143(a)(9)	21.A.143(a)(9)					
21.A.143(a)(10)	21.A.143(a)(10)					
21.A.143(a)(11)	21.A.143(a)(11)					
21.A.143(a)(12)	21.A.143(a)(12)					
21.A.143(a)(13)	21.A.143(a)(13)					
21.A.143(b)	-					
21.A.143(c)	21.A.143(b)					
RESOURCES						
21.A.145(a)	21.A.145(a)					
21.A.145(b)(1)	21.A.145(b)(1)					
21.A.145(b)(2)	21.A.145(b)(2)					
21.A.145(b)(3)	21.A.145(b)(3)					
21.A.145(c)(1)	21.A.145(c)(1)					
21.A.145(c)(2)	21.A.145(c)(2)					
21.A.145(c)(3)	21.A.145(c)(3)					
21.A.145(c)(4)(i)	GM 21.A.145(c)(2)					
21.A.145(c)(4)(ii)	21.A.145(c)(2)					
21.A.145(d)(1)	21.A.145(d)(1)					



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“New” Part 21	“Old” Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
21.A.145(d)(2)	21.A.145(d)(3)					
<p>Note: The requirements in the “old” regulatory paragraph 21.A.145(d)(2) “the production organisation maintains a record of all certifying staff which shall include details of the scope of their authorisation;” are now laid down 21.A.5(e) under record-keeping requirements.</p>						
CHANGES IN THE PRODUCTION MANAGEMENT SYSTEM						
21.A.147(a)	21.A.147(a)					
21.A.147(b)	21.A.147(b)					
CHANGES OF LOCATION						
21.A.148	21.A.148					
TRANSFERABILITY						
21.A.149	21.A.149					
TERMS OF APPROVAL						
21.A.151	21.A.151					
CHANGES TO THE TERMS OF APPROVAL						
21.A.153	21.A.153					
(21.A.157 INVESTIGATIONS)						
<p>Note: The requirements in the “old” regulatory paragraph 21.A.157 are now laid down in 21.A.8 under Access and Investigation requirements.</p>						
FINDINGS AND OBSERVATIONS						
21.A.158(a)(1)	-					



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"New" Part 21	"Old" Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
21.A.158(a)(2)	-					
21.A.158(a)(3)	21.A.158(c)(1) 21.A.158(c)(2)					
21.A.158(b)	21.A.158(c)(1) 21.A.158(c)(2)					
21.A.158(c)	-					

Note:
 The requirements in the "old" regulatory paragraphs 21.A.158(a)(1) and 21.A.158(a)(2) are now laid down in 21.B.225(b) and 21.B.225(c) under Procedures for Competent Authorities concerning Findings and corrective actions; observations.
 The requirements in the "old" regulatory paragraph 21.A.158(d) are now laid down in 21.B.225(d) under Procedures for Competent Authorities concerning Findings and corrective actions; observations.
 The requirements in the "old" regulatory paragraphs 21.A.158(b) and 21.A.158(c)(3) concerning Level 3 findings are removed from the Regulation.

DURATION AND CONTINUED VALIDITY

21.A.159(a)	21.A.159(a)					
21.A.159(b)	21.A.159(b)					

PRIVILEGES

21.A.163(a)	21.A.163(a)					
21.A.163(b)	21.A.163(b)					
21.A.163(c)	21.A.163(c)					
21.A.163(d)	21.A.163(d)					
21.A.163(e)	21.A.163(e)					



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"New" Part 21	"Old" Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
OBLIGATIONS OF THE HOLDER						
21.A.165(a)	21.A.165(a)					
21.A.165(b)	21.A.165(b)					
21.A.165(c)(1)	21.A.165(c)(1)					
21.A.165(c)(2)	21.A.165(c)(2)					
21.A.165(c)(3)	21.A.165(c)(3)					
21.A.165(c)(4)	21.A.165(c)(4)					
21.A.165(d)	21.A.165(d)					
21.A.165(e)	21.A.165(e)					
21.A.165(f)	21.A.165(f)					
21.A.165(g)	21.A.165(g)					
21.A.165(h)	21.A.165(h)					
REPORTING SYSTEM						
21.A.3A(b)(1)	21.A.165(e)					
21.A.3A(a)	21.A.3A(a)					
21.A.3A(b)(1)	21.A.3A(b)(1)					
21.A.3A(b)(2)	21.A.3A(b)(2)					
21.A.3A(c)(1)	21.A.3A(c)(1)					
21.A.3A(c)(2)	21.A.3A(c)(2)					



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“New” Part 21	“Old” Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
RECORD-KEEPING						
21.A.5(b)	21.A.165(d) 21.A.165(h)					
21.A.5(c)(1)	21.A.729(a)					
21.A.5(c)(2)	21.A.729(b)					
21.A.5(d)(1)	-					
21.A.5(d)(2)	-					
21.A.5(d)(3)	-					
21.A.5(e)(1)	21.A.145(d)(2)					
21.A.5(e)(2)	-					
ACCESS AND INVESTIGATION						
21.A.8(a)	21.A.157 21.A.165(h) 21.A.721					
21.A.8(b)	21.A.157					



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"New" Part 21	"Old" Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
PERMIT TO FLY						
21.A.701(a)	21.A.701(a)					
21.A.701(b)	21.A.701(b)					
21.A.708(a)	21.A.708(a)					
21.A.708(b)	21.A.708(b)					
21.A.708(c)	21.A.708(c)					
21.A.708(d)	21.A.708(d)					
21.A.710(b)	21.A.710(b)					
21.A.710(c)	21.A.710(c)					
21.A.711(c)	21.A.711(c)					
21.A.711(e)	21.A.711(e)					
21.A.711(f)	21.A.711(f)					
21.A.711(g)	21.A.711(g)					
21.A.713(a)	21.A.713(a)					
21.A.713(b)	21.A.713(b)					
21.A.715	21.A.715					
21.A.719(a)	21.A.719(a)					
21.A.723(a)(1)	21.A.723(a)(1)					
21.A.723(a)(2)	-					
21.A.723(a)(2A)	21.A.723(a)(2)					



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“New” Part 21	“Old” Part 21	Means of compliance		Remarks	CAA to complete	
		Ref to POE paragraph	Associate procedures		Remarks	Compliant (Y/N)
21.A.723(a)(3)	21.A.723(a)(3)					
21.A.725	21.A.725					
21.A.727	21.A.727					
<p>Note: The requirements in the “old” regulatory paragraph 21.A.721 are now laid down in 21.A.8 under Access and Investigation requirements. The requirements in the “old” regulatory paragraphs 21.A.729(a) and 21.A.729(b) are now laid down in 21.A.5(c)(1) and 21.A.5(c)(2) under Record-keeping requirements.</p>						
APPENDIXES						
Appendix I – CAA Form 1	Appendix I – CAA Form 1					
Appendix IV – CAA Form 20b	Appendix IV – CAA Form 20b					
Appendix VIII – CAA Form 52	Appendix VIII – CAA Form 52					
Appendix IX – CAA Form 53	Appendix IX – CAA Form 53					