

COURSE COMPLETION CERTIFICATE
UK BALLOON PILOT LICENCE (BPL) – EXTENSION OF PRIVILEGES



This certificate has been completed by an Approved Training Organisation (ATO) or a Declared Training Organisation (DTO) to verify that it complied with the applicable regulatory requirements while delivering its approved training course. It has been issued to the student after successful completion of the required training.

For the conversion of ICAO licences this training organisation certifies that the rules for acceptance of third-country certification of pilots contained in UK Regulation (EU) 2020/723 have been complied with.

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLICANT DETAILS

CAA Personal reference number (applicant):

Title: Forename: Surname:

2. COURSE COMPLETED (tick as appropriate)

Course undertaken to add the following privilege(s) and/or rating(s) to a Balloon Pilot Licence (BPL):

- | | |
|--|---|
| Hot Air Balloon (Group A) | Hot air balloons with an envelope capacity up to 3400m ³ (120 069 ft ³). |
| Hot Air Balloon (Group B) | Hot air balloons with an envelope capacity between 3401m ³ (120 070 ft ³) and 6000 m ³ (211 888 ft ³). |
| Hot Air Balloon (Group C) | Hot air balloons with an envelope capacity between 6001m ³ (211 889 ft ³) and 10500 m ³ (370 804 ft ³). |
| Hot Air Balloon (Group D) | Hot air balloons with an envelope capacity of more than 10500m ³ (370 804 ft ³). |
| Commercial operation rating | |
| Tethered hot-air balloon flight rating | |
| Night rating | |
| Gas Balloon | Gas balloon class |
| Hot Air Airship | Hot Air Airship class |

CAA Personal reference number (applicant):

3. ADDITIONAL OF HOT AIR BALLOON GROUP – FLYING EXPERIENCE

To be completed by the Applicant

Complete section 3 for the addition of Hot Air Balloon Groups B, C or D.

		Minimum Qualifying Requirement	CAA use only
Total hours as PIC on balloons:	Hours Claimed:	100 (Group B) 200 (Group C) 300 (Group D)	
Instructional Flights:		2	
Instructor Name and Licence Number:	Date:	Aircraft Type and Registration:	
Instructor Name and Licence Number:	Date:	Aircraft Type and Registration:	

Log book evidence must be provided which clearly shows the instruction flights undertaken and these having been signed off by a valid instructor (the entry must include the instructor's name, licence number and signature).

4. COMMERCIAL OPERATION RATING – FLYING EXPERIENCE

To be completed by the Applicant

Complete section 4 for the addition of Commercial Operation rating.

I wish to add the commercial operation rating for the following class:

Hot Air Balloon

Gas Balloon

Hot Air Airship

I confirm that I hold the privileges for the class of balloon in which the privileges of the commercial operation rating will be exercised.

Experience as PIC on balloons		Minimum Qualifying Requirement	CAA use only
Total Flight Time (hours):		50 hours	
Total number of take-offs and landings:		50	

Log book evidence must be provided which clearly shows flights undertaken.

Note - Applicants are advised that the licence will not be issued until the corresponding Examiner's Report Form is received.

CAA Personal reference number (applicant):

5. TETHERED HOT AIR BALLOON FLIGHT RATING – FLYING EXPERIENCE

To be completed by the Applicant

Complete section 5 for the addition of Tethered Hot Air Balloon flight rating.

Tethered Instructional Flights:			Minimum 2 flights	CAA use only
Instructor Name and Licence Number:	Date:	Aircraft Type and Registration:		
Instructor Name and Licence Number:	Date:	Aircraft Type and Registration:		

Log book evidence must be provided which clearly shows the instruction flights undertaken and these having been signed off by a valid instructor (the entry must include the instructor's name, licence number and signature).

6. NIGHT RATING – FLYING EXPERIENCE

To be completed by the Applicant

Complete section 6 for the addition of Night rating.

Instructional Flights:			Minimum 2 flights Minimum 1 hour each	CAA use only
Instructor Name and Licence Number:	Date:	Aircraft Type and Registration:	Duration:	
Instructor Name and Licence Number:	Date:	Aircraft Type and Registration:	Duration:	

Log book evidence must be provided which clearly shows the instruction flights undertaken and these having been signed off by a valid instructor (the entry must include the instructor's name, licence number and signature).

CAA Personal reference number (applicant):

7. TRAINING ORGANISATION DETAILS

Details of the training organisation that conducted the training.

Name of organisation:

ATO Certificate or DTO Declaration reference number:

8. ADDITION OF HOT AIR BALLOON, GAS BALLOON OR HOT AIR AIRSHIP CLASS – FLYING EXPERIENCE

To be completed by the Applicant

Complete section 8 for the addition of Hot Air Balloon Class (group A), Gas Balloon Class, or Hot Air Airship Class.

Flight instruction in either a group A hot-air balloon or a gas balloon or a hot air airship.	Flights / Hours Claimed	Minimum Qualifying Requirement	CAA use only
Dual Instruction – hot air balloon or gas balloon or hot air airship (if hot air balloon class not already held)		5 flights	
Dual Instruction – hot air airship (if hot air balloon class already held)		5 hours	

Log book evidence must be provided which clearly shows the instruction flights undertaken and these having been signed off by a valid instructor (the entry must include the instructor's name, licence number and signature).

9. RECOMMENDATION FOR SKILL TEST

To be completed by the ATO/DTO

Complete section 9 for the addition of the Hot Air Balloon Class (group A), Gas Balloon Class, or Hot Air Airship Class.

I certify that (name)..... has satisfactorily completed a course of training for the following class privilege and is recommended by me to attempt the required Skill Test:

Hot Air Balloon

Gas Balloon

Hot Air Airship

Recommended for Skill Test by (name): CAA personal reference no:

Signature:

Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

10. HEAD OF TRAINING DECLARATION

To be completed by the ATO/DTO

I certify that all applicable statements in this certificate have been entered correctly and are true. I further certify that I have examined the applicant's flying log and the entries in them meet in full the flying experience requirements for the addition of the requested rating to a Balloon Pilot Licence in accordance with Part-BFCL and sections 8 and 9 of this application form.

Head of Training (name): CAA personal reference no:

Signature (Head of Training):

Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

GUIDANCE NOTES

Which sections of the application form to complete	
Application applied for	Sections to be fully completed
Addition of Hot Air Balloon Group (B, C, D)	1, 2, 3
Addition of Commercial Operation rating	1, 2, 4
Addition of Tethered hot air balloon flight rating	1, 2, 5
Addition of Night rating	1, 2, 6
Addition of Hot Air Balloon Class, Gas Balloon Class or Hot Air Airship Class	1, 2, 7, 8, 9, 10

Note: combinations of privileges and ratings can be applied for by completing one application form.