

FLIGHT RADIOTELEPHONY OPERATOR'S LICENCE EXEMPTION CERTIFICATE



VALID FOR ATCO/FISO LICENCE HOLDERS ONLY

Please complete the form online or in block capitals using black or dark blue ink.

Holders of a valid Air Traffic Controller's (ATCO) Licence issued in accordance with UK Regulation 2015/340 and holders of a valid Flight Information Service Officer's (FISO) Licence issued in accordance with Article 200 of the Air Navigation Order 2016 (as amended) are credited with the PPL communications theoretical written examination and the 24-month examination validity period shall not apply.

Applicability:

The applicant must hold or have held a current, full UK Air Traffic Controller's Licence (ATCO) or full UK Flight Information Service Officer's Licence (FISO) within the 12 months prior to application for a Flight Radiotelephony Operator's Licence.

1. CERTIFICATE OF QUALIFICATION
I certify that.....
ATCO/FISO Licence No
holds a current full UK** Air Traffic Control Officers Licence which includes at least one of the following ratings, Aerodrome Control Visual (ADV); Aerodrome Control Instrument (ADI); Approach Control Procedural (APP); Approach Control Surveillance (APS)
and/or
Flight Information Service Officers licence
**Tick box as appropriate
I recommend that they be certified as having satisfied the knowledge requirements for an exemption to the written requirements for the issue of a UK Flight Radiotelephony Operator's Licence in accordance with ANO Article152(9).
Signature Name (block capitals)
Manager ATS/FIS or Senior ATCO/FISO at the unit.
Date

2. CERTIFICATE OF ENDORSEMENT
UK CAA Personnel licensing
I confirm that the above-named person has provided sufficient evidence to satisfy The Civil Aviation Authority requirements in their technical knowledge to be exempt from the written requirements for the issue of a Flight Radiotelephony Operator's Licence.
Signature Date.....
UK CAA Personnel Licensing.

Guidance Notes

1. This form must be completed by **the Manager ATS/FIS or Senior ATCO/FISO at the unit.**
2. Once the form is complete, please email to ATS.Licensing@caa.co.uk.
3. Please ensure applicants **UK CAA reference number and surname are provided** in email subject box. (eg. 123456L – JONES).

Note: if you require the acceptance/rejection to be provided to any other email (other than the one email was received from) please provide full details and approval for this to be sent to a different email at time of exemption request in accordance with GDPR requirements).

4. The Flight Radiotelephony Operator's Licence (FRTOL) exemption certificate is not valid without section 2 complete AND approved by UK CAA Personnel licensing.

Please allow approximately 10 working days for the licence details to be verified by the licensing team.

5. If the exemption authorisation is approved a signed copy will be returned to the email address provided (from items 2 & 3). A copy of the approved exemption certificate will also be held on CAA file.
6. If the exemption is not approved an email notification will be sent to the email address provided (from items 2 & 3). A copy of this rejection email will also be held on CAA file.
7. If the application is for the renewal of a Flight Radio Telephony Operator Licence online application [form SRG1106 or SRG1106G as appropriate](#) will also be required.