

# Application for Grant or Renewal of Parachute Permission or Special Parachute Permission



Please follow the submission instructions at the bottom of the form.

**FALSE REPRESENTATION STATEMENT**  
 It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with a fine or imprisonment or both.

**0. APPLICATION FOR PARACHUTE PERMISSION (Complete separate application(s) if more than one type)**

**0.1 Parachute Training Organisation (PTO)**  
 For Parachute Training Organisation (PTO) applications, please complete application form [SRG1313](#).

**0.2 Parachute Display Team (MOD supported)**      Initial      Renewal  
 Name of Parachute Display Team: .....  
 CAA reference (if known): .....  
 For British Skydiving supported Parachute Display Team applications, please complete application form [SRG1313](#).

**0.3 Special Parachute Permission**      Application only  
 Name of organisation and/or Parachutist(s): .....  
 Name of Event and Location: .....  
 Date of Event (Include a range of dates if applicable): .....

Additional supporting information required for a special parachute permission:  
 Copy of method statement, operations manual and SOP  
 Copy of Risk Assessment for proposed activity Details of aircraft to be used  
 Details of any other considerations (airspace, crowd separation etc)

**1. APPLICANT TYPE (Complete the applicable section)**

Individual	Complete Section 2a	Charity	Complete Section 2c
Partnership	Complete Section 2a	Ministry of Defence	Complete Section 2c
Private Clubs	Complete Section 2b (unless a Limited Liability Partnership or Limited Company)	Trust	Complete Section 2c
Limited Liability Partnership	Complete Section 2a	Public Educational Establishment (University/ College)	Complete Section 2c
Limited Company	Complete Section 2b		

**2. APPLICANT DETAILS (The Applicant is the person responsible for payment of CAA charges)**

**This application will be considered in respect of and, if appropriate, granted or issued to, the applicant(s) named**

**a) individual (including sole traders and partnerships)**

Title: ..... Forename: ..... Surname: .....  
 Address: .....  
 Country: ..... Postcode: .....  
 Telephone (Daytime): ..... Mobile: .....  
 E-mail: .....  
 Trading Name (if applicable): .....  
 Website address: .....

In the case of a partnership, please complete details of all partners. Continue on a separate sheet

This application will be considered in respect of and, if appropriate, granted to, the Company Name as registered under the Company Number provided on this form.

**b) A Company**

Registered Company Name (in full): .....  
Registered Company Number: .....  
Country of Company Registration: .....  
Registered Office Address: .....  
..... Postcode: .....  
Telephone: ..... Mobile: .....  
E-mail: .....  
Trading Name: (if applicable) .....  
Trading Address (primary site): .....  
Country: ..... Postcode: .....  
Website address: .....  
Address for correspondence (if different to Registered Office Address): .....  
..... Postcode: .....

**Authorised Representative of Company**

This application is to be signed by either a Director or Company Secretary or a person authorised by the Board to act on behalf of the Company.

Title: ..... Forename: ..... Surname: .....  
Position in Company: .....  
Telephone : ..... E-mail: .....

If you are not a Director or Company Secretary and have been authorised to sign the application form on behalf of the Company, proof of that authority must be provided with the completed application form.

**This application will be considered in respect of and, if appropriate, granted or issued to, the applicant(s) named below.**

**c) An Unincorporated Association or other body**

Name of Unincorporated Association or other body: .....  
Address: .....  
Country: ..... Postcode: .....  
Telephone: ..... Mobile: .....  
E-mail: .....  
Website address: .....

Authorised Representative: .....

This application is to be signed by a person or persons authorised by the body named above to act on behalf of it. This should normally be a member or members of the managing committee of the association or other body. Evidence of the authorisation to act on behalf of the association or body should be provided with the application.

Title: ..... Forename: ..... Surname: .....  
Position: .....  
Charity Number (if applicable): .....

<b>3. KEY PERSONNEL</b>			
<b>Position</b>	<b>Name</b>	<b>Licence / FAI Cert</b>	<b>Qualifications/Ratings</b>
Accountable Manager			
Chief Instructor (PTO only)			
Team Leader (Display Team only)			
Chief Pilot (PTO only)			
Rigger/Equipment member			
Others: (state post held)			

<b>4. DROP ZONE(S)</b>			
No	Location	Grid Ref	Notified in AIP (ENR 5.5)
1			
2			
3			

<b>5. STAFFING</b>
Provide summary of pilots, instructors, etc

6. AIRCRAFT IN USE / INTENDED TO BE USED				
No	Aircraft Type	Reg	C of A	CAMO
1				
2				
3				
4				
5				

**7. DECLARATION**

On behalf of the above-named organisation, I apply for the grant of a Permission to enable parachute dropping to be conducted by the said organisation in the United Kingdom. I hereby undertake that all parachute operations made pursuant to a Permission and any related Exemptions granted by the Civil Aviation Authority will be carried out in accordance with all the terms and conditions thereof.

Signature: .....

Name (block capitals): .....

Status: .....

(Accountable Manager/Secretary/Manager/Chief Instructor/Team Leader etc.)

Date: .....

**8. APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)**


**Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.**

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

**Important: Please save your completed form before proceeding.**



If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.