

**CIVIL AVIATION AUTHORITY
MINUTES OF AN EXTRAORDINARY BOARD MEETING HELD ON
WEDNESDAY 2 NOVEMBER 2022, 14:00, TEAMS**



Present:

Sir Stephen Hillier	Chair
Richard Moriarty	CEO
Rob Bishton	
Katherine Corich	
Marykay Fuller	
Anne Lambert	
Paul Smith	
Jonathan Spence	Secretary & General Counsel
Chris Tingle	

Apologies:

AVM Simon Edwards
Jane Hanson
Manny Lewis

In Attendance:

Ben Alcott	
Jane Cosgrove	
Peter Drissell	
Tim Johnson	
Dave King	Independent Safety Adviser to the Board
Alex Kaufman	
Alison Naylor	

Philip Clarke	
Graeme Paterson	Secretariat

Julie Bryer
Mukarram Chaudhry
Chris Page
Nic Stevenson
Louise Stone

I APOLOGIES & CONFLICTS OF INTEREST

1. Apologies were received from AVM Edwards, Jane Hanson and Manny Lewis.

II SCHEME OF CHARGES 2023/24 APPROVAL

2. The Board was asked to approve the publication of the 2023/24 Scheme of Charges consultation. The proposals in the consultation were based on a 7.8% price increase for existing activities, equivalent to CPI(H)-1% as at September 2022. In addition, funding for new activities via an additional general price increase of between 1.3 and 5.7% on each scheme would be put forward.

3. The proposals for the Scheme of Charges had been discussed with DfT colleagues, with no specific concerns raised on the CAA's approach.
4. In response to a question from the Chair, it was confirmed that there was an alignment between the Scheme of Charges proposals, development of an efficiency strategy and CAA's response to the Newman Review.
5. The Board agreed that the consultation should proceed on the basis outlined in the paper. The Chair emphasised the importance of continuing to make links between the Scheme of Charges, as well as the Newman Review and broader efficiency strategy activity.

DECISION: The Board approved proposals to consult on a 7.8% price increase, equivalent to CPI(H)-1% as at September 2022. In addition, funding for new activities via an additional general price increase of between 1.3 and 5.7% on each scheme would be put forward.

III ANY OTHER BUSINESS

6. No other business was raised.

Date and Time of Next Meetings:

December Board: Wednesday 7 December, 11:00 hours, Westferry House