





**7. REHEARSALS AND PRESS DAYS**  
 If there are flying rehearsals or press days please complete the following table:

Press or Rehearsal Day	Date	Start/ End times (local time)
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

**8. FLYING DISPLAY DIRECTORS CONTACT DETAILS**  
 Further details of the role of a Flying Display Director can be found in CAP 403, Chapter 3, Section 2. CAP 403 can be accessed via the link in Section 12.

Name: .....

Address: .....

Telephone:..... Email: .....

**9. AIR TRAFFIC CONTROL SERVICE**  
 Where an Organiser/Flying Display Director does not provide any form of radio control at an event, he/she is to tell participants to adhere to their designated slot times. If they are unable to meet that slot time, participants should be told not to enter the display area.

Will an Air Traffic Control Service be provided?: Yes      No

Who will provide this service?: .....

Telephone:..... Email: .....

List Air Traffic Control frequencies: .....

Will a ground-air radio service be provided?: Yes      No

Has an application been made for ground-air radio use? (Please refer to [ofcom.org.uk/manage-your-licence/radiocommunication-licences/aeronautical-licensing](https://ofcom.org.uk/manage-your-licence/radiocommunication-licences/aeronautical-licensing)) Yes      No

List ground-air radio frequencies: .....

**10. AIRSPACE DIMENSIONS**  
 If you believe your event may warrant Restricted Area (Temporary) (RA(T)) you should email CAA AR Ops at [arops@caa.co.uk](mailto:arops@caa.co.uk). The legal process for establishing a RA(T) takes some considerable time, and a request for RA(T) must be with the CAA no later than 90 days before the planned event. Any requests outside of this time limit will not be considered.  
 State the requested vertical (feet) & horizontal (radius in nautical miles) dimensions of the airspace you require to encompass the display; measured from the display datum you stated at 1.3 above\*. Please complete for each date of your event.

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## 11. COMPLIANCE

- a) Please tick the following boxes to indicate that, where there are multiple participants, the Organiser/Flying Display Director will comply with the requirement to provide all participants with the following:
- i) Details of Air Traffic Control procedures
  - ii) Details of participating aircraft timings
  - iii) Telephone numbers of participating pilots
- b) Enclose a site plan of the Event location, clearly showing the following:
- i) Display axis
  - ii) Location of spectator enclosure
  - iii) Distance separating (b)(i) and (b)(ii)

Military aircraft will not routinely display closer than 230 metres from spectator enclosures. Flying Display Directors must ensure compliance with this regulation.

## Part 3 CAA Regulations & Signature (to be completed for all Events)

### 12. CAA REGULATIONS AND SIGNATURE

- a) [CAP 403 - Flying Displays and Special Events: A Guide to Safety & Administrative Arrangements.](#)  
[CAP 393 - ANO 2016](#)
- b) Full information on the organisation of air displays can also be found on the CAA website at ([www.caa.co.uk/airdisplays](http://www.caa.co.uk/airdisplays))

### 13. DECLARATION

I am requesting Airspace Coordination and Notification of a Civil or Military Event which includes Military Aircraft Participation.

I confirm that the information provided above is to the best of my knowledge and belief true and correct.

Title: ..... Name: ..... Surname: .....

Signature: ..... Date: .....

### 14. SUBMISSION INSTRUCTIONS

*If your event includes military aircraft or the RAF Falcons Parachute Display Team you must complete and submit this form by your chosen method no later than 42 days before the event. If you believe your event may warrant Restricted Area (Temporary) (RA(T)) you should email CAA AR Ops at [arops@caa.co.uk](mailto:arops@caa.co.uk). The legal process for establishing a RA(T) takes some considerable time, and a request for RA(T) must be with the CAA no later than 90 days before the planned event. Any requests outside of this time limit will not be considered. When you have completed this form click the 'Submit Form' button to generate the email. Your submission will be acknowledged in due course and a unique reference number will be assigned to you. You should attach any other supporting documents such as area and site map extracts, participant lists or any other relevant documentation.*

**Chrome Users:** Adobe support for the Chrome plugin was withdrawn in 2015 (tabbing between fields and the Submit button will not work), we recommend that you use Internet Explorer 9 or higher to complete and submit this form.

**Mac and iPad Users:** You will find that when you click the Submit button you will be asked to select a document option. Please select 'original document'.

Should you encounter a problem with the submit form button and are unable to submit, then simply email the completed form to [arops@caa.co.uk](mailto:arops@caa.co.uk).

# GUIDE FOR USING GRID REFERENCE FINDER

[www.gridreferencefinder.com](http://www.gridreferencefinder.com)

Complete either of the boxes here to show a map of the location

or

Position mouse over location on map and right click to mark a location

UK Grid Reference Finder

Google+ Photos, now with Motion [Get started](#)

Search

Instructions: Enter a search below and then Right-Click on the map to find the grid reference

Post Code  
LN5 9NB

Location (Road, Town)

Grid Reference

X  Y

Lat  Long

Search Results :-  
LN5 9NB, Waddington, Lincs

Find a Grid Reference for Any Point - Just Right-Click on the Map!

2D 3D Road Aerial Bird's Eye Labels Measure and Drawing Tool

Point E

Zoom All Points | Link for All Points | Elevation Chart | Export Points to CSV | Export Points to Excel | Export Points to Google Earth (KML)

Grid Reference	X (Eastings)	Y (Northings)	Latitude	Longitude	Description (Click to Edit)	Post Code	Link	Center	Zoom Birds Eye	Zoom Aerial	Style	Show	Delete
SK 98799 64329	498799	364329	53.1669°N	-0.52356720	Point E								

UK Grid Reference can be read here

Latitude and Longitude can be read here