

APPLICATION FOR AN EN ROUTE INSTRUMENT RATING (EIR) IN A PART-FCL PILOT'S LICENCE APPLICATION - (Aeroplanes only)



Please read the included guidance notes before completing. Submission instructions can be found at the end of the form.

Unique No. (to be completed by CAA)

UK (EU) Regulation No. 1178/2011 as amended, requires that an individual has all of their licences administered by the National Aviation Authority that holds their medical records (Part MED.A.030 and Part FCL.015).

If your medical records are not held by the UK CAA, your application will be rejected.

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLICANT DETAILS

**(The Applicant is responsible for payment of CAA charges)
To be completed by the Applicant**

CAA Personal reference number (if known):

Title: Forename(s): Surname:

Date of birth (dd/mm/yyyy): Nationality:

Town of birth: Country of birth:

Permanent Address:

.....

..... Postcode:

Telephone: Mobile telephone:

E-mail:

2. ADDRESS FOR CORRESPONDENCE (if different from above)

To be completed by the Applicant

Postal Address:

.....

..... Postcode:

3. MEDICAL FITNESS

To be completed by the Applicant

Class of Medical Certificate held	Date of last Medical	Date of last Audiogram (Class 2 Medical Holders only)	Date of Expiry	CAA use only

Note: Your Medical Certificate must be valid on the licence issue date. If your Medical Certificate is due to expire within 14 days after the date of application for licence issue, please complete the following

My medical examination will take place at: on:

A licence will not be issued to any person unless their medical records supporting their Part-MED medical certificate are held by an Aeromedical Centre located in the United Kingdom. UK (EU) Regulation No. 1178/2011 as amended, requires that an individual has all of their licences administered by the National Aviation Authority that holds their medical records (Part-MED.A.030 and Part-FCL.015).

4. PARTICULARS OF <u>ALL</u> UK OR NON-UK LICENCES HELD			To be completed by the Applicant
Issuing Authority	Type/Class of Licence	Licence Number	Expiry Date

5. RATINGS HELD ON UK LICENCES						To be completed by the Applicant
Please give the date of the most recent Skill Test (ST), Licence Proficiency Check (LPC) or Revalidation by Experience for each type and/or class rating, and any Instructor certificate to be endorsed on your Part-FCL Licence.						
Rating or Certificate held	Single Pilot (SP) or Multi-Pilot (MP)	Date of Test	Date of IR Test (if applicable)	Expiry Date of Rating	Examiners Licence Number and Name	CAA Use Only

6a. APPLICATION (tick as appropriate)	To be completed by the Applicant
I am applying for: SE <input type="checkbox"/> ME <input type="checkbox"/> SE to ME <input type="checkbox"/> To be endorsed onto my Part-FCL PPL(A) <input type="checkbox"/> CPL (A) <input type="checkbox"/> ATPL <input type="checkbox"/>	

6b. CONFIRMATION OF SKILLS TEST	To be completed by the Applicant
I have completed a Skills Test for the grant of an En Route Instrument Rating. Skill Test Date:(DD/MM/YY) Aircraft Type and Registration: Examiner's Name (block capitals): Examiner's Number: Note: Applicants are advised that the licence will not be issued until the corresponding Examiner's Report Form is received	

7. PARTICULARS OF EN ROUTE INSTRUMENT RATING AND COURSE COMPLETED	To be completed by the Applicant
En-Route Instrument Rating:	
I have completed a full approved course of training for the EIR	<input type="checkbox"/>
I have completed a reduced approved course of training for the EIR.*	<input type="checkbox"/>
I am applying for an EIR on the basis of a valid Third country ICAO IR(A) with at least 25 hours of flight time under IFR as PIC on aeroplanes and demonstrated to the examiner during the skills test an adequate level of Theoretical Knowledge.	<input type="checkbox"/>
I hold a valid UK issue Flight Radio Telephony Operators licence with a valid English Language Proficiency assessment acceptable to the UK CAA	<input type="checkbox"/>
*The approved course has been reduced on the basis of the following:	
Holding a Part-FCL pilot's Aeroplane licence with a valid single-engine EIR and a multi engine class or type rating.	<input type="checkbox"/>
Having completed instrument flight time under instruction with an IRI(A) or FI(A) holding the privilege to provide training for the IR or EIR.	<input type="checkbox"/>

8. FLYING EXPERIENCE		To be completed by the Applicant		
		Total Aeroplane Hours	Hours completed on EIR course	CAA use only
A . Cross-Country Flying	Total PIC Hours of cross-country flight time in aeroplanes			
B. Instrument Flying (Please annotate the relevant boxes for single or multi engine)	Instruction from a qualified instructor in flight. (Not Part of the EIR COURSE)(single engine)			
	Flight time under IFR as pilot-in-command (PIC) in aeroplanes (single engine)			
	Dual instruction from a qualified instructor in aircraft (Part of the EIR Course) (single engine)			
	Instruction from a qualified instructor in flight. (Not Part of the EIR COURSE) (multi engine)			
	Flight time under IFR as pilot-in-command (PIC) in aeroplanes (multi engine)			
	Dual instruction from a qualified instructor in aircraft (Part of the EIR Course) (multi engine)			
	Section B Total Hours			

9. CONFIRMATION OF THEORETICAL KNOWLEDGE COURSE COMPLETED

To be completed by the ATO who conducted Theoretical Knowledge Training

Category: Aeroplanes Helicopters **Syllabus:** CBIR/EIR IR ATPL (except ATPL(H) (VFR Only)

Theoretical Knowledge training completed on course Hours

Give details of Competent Authority with whom the Examinations were taken

Certified copied of results to be provided with application and Certified copy of ATO approval Certificate (if training ATO and examinations not subject to UK CAA approval).

ATO Approval No.: Competent Authority issuing Approval:

Name of Head of Training:

Signature (Head of Training): Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

10a. PART-FCL INSTRUMENT RATING COURSE CERTIFICATE

To be completed by the ATO

I certify that (name) has satisfactorily met the pre-requisite requirements in accordance with Part-FCL prior to commencing training and has satisfactorily completed a course of training for the grant of an En route instrument rating. I further certify that I have examined the applicants flying logbook(s) and that the entries meet in full the flying experience requirements for the grant of an En route instrument rating in accordance with Part-FCL.

Date EIR course started: Date EIR course completed:

Date ATO received permission to conduct a reduced course from UK CAA (if applicable)

Aeroplanes: The course consisted of:

..... hours dual instrument flight instruction in a single engine aeroplanes

..... hours dual instrument flight instruction in a multi engine aeroplanes

Night Rating held: Yes No

10b. FLYING CREDITS

To be completed by the ATO

Additional information for applicants that have completed a reduced course of training

The applicant has received a reduced approved course of instrument training (flying time under instruction) as:

The applicant

Has already completed(hours) single engine/multi engine (delete as applicable) instrument flight time under instruction with an IRI(A) or an FI(A) holding the privilege to provide training for the IR or EIR

or

Holds a Part-FCL PPL(A), CPL(A) or ATPL(A) with a valid single-engine EIR and a multi engine class or type rating

The pre-entry assessment was conducted on (Date) (DD/MM/YY)

10c. TEST RECOMMENDATION (to be completed for all applications, with the exception of those applying on the basis of a valid IACO IR with at least 25 hours of flight time under IFR as PIC on aeroplanes)

To be completed by the ATO

Recommendation for Skill Test made by (Name) Licence No

Approved Training Organisation (ATO)

ATO Approval No: Competent Authority issuing Approval.

Name of Head of Training

Signature (Head of Training)..... Date

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

11. DECLARATION OF APPLICANT (Tick as appropriate)

To be completed by Applicant

I declare that the information provided on this form is correct.

I agree to receive:

Flight Crew Safety material from the CAA only and/or Safety Material from authorised sources

I have fully reviewed all guidance notes and have submitted all of the necessary paperwork for my application to be considered.

Signature: Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

12. COURIER CHARGES

Note to all customers: All original documents submitted by the customer and CAA issued documents, will be returned by secure courier and are subject to the appropriate charge as detailed on our website; please click attached link "[Courier Charge](#)". The courier charge will be added to the relevant charge as per the Personnel Licensing [Scheme of Charges](#) and payable with application.

Should you decide that you do not wish to use the courier option, please tick the box below and all documents will be returned by normal post (Second Class). If the documents sent by normal post fail to arrive at your postal address, we will only be able to re-issue the CAA documents, 15 working days after the original date of despatch from our office. A written request and secure courier fee will also be required. The CAA is not liable for any direct or consequential loss or delay that is caused by normal postal service.

If you wish to opt out of document return by secure courier, please tick box.

Please note: The CAA is not liable for any direct or consequential loss or delay that is caused by the Secure Courier Service. Any damage to products received by you must be notified in writing to the CAA no later than 24 hours from the time of signing for the product(s). You must also return the damaged product(s) to the CAA no later than one week from the receipt and in return, we will reimburse the cost of postage. The CAA will assist you with your claim from the Secure Courier Service provider to recover your financial loss. Such claims will be limited to the price of replacement product(s) in line with the courier terms and conditions.

13. CHARGES

Total charges included are: £

Where charges are to be paid other than by the applicant, please enter the name of the person/company who is paying:

.....

IMPORTANT NOTES:

- **Additional Charges:** Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.
- **Overseas Visits:** If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'. All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.
- **Withdrawal/Cancellation of Application:** In the event that this application is withdrawn by the applicant, a cancellation charge may be levied. The cancellation charge reflects the work carried out by the CAA on behalf of the applicant up to the point of cancellation. Please see the CAA Refunds Policy at www.caa.co.uk/refunds for more information. Where sufficient funds remain from the original application charge, this charge will be deducted from any refund made in respect of the application following cancellation.

NB: This application will not be processed until the applicable charges have been received.

14. FINANCIAL DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate.

I agree to pay the charges for this application in accordance with the Scheme of Charges (www.caa.co.uk/ors5).

I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.

Name of Applicant:

Signature of Applicant: Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

15. APPLICATION FORM SUBMISSION SERVICE (SUBMIT AND PAY)

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

Important: Please save your completed form before proceeding.

Application Form Submission Service

If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.

GUIDANCE NOTE 1: Certifiers of ID

The following people can act as 'certifiers'.
 Head of Approved Training Organisation.

Instructions for the certifier of your ID documents are as follows:

- 1 Insert on the copy to be enclosed with the application: 'I have seen the original document and I certify that this is a complete and accurate copy of the original.'
2. Insert Signature and date.
3. Certifier's name must be printed in block capitals.
4. Must include position or capacity, e.g. Head of Approved Training Organisation.

GUIDANCE NOTE 2: Which sections of the application from to complete

Application applied for	Sections to be fully completed
EIR on the basis of a full course of training	1, 2, 3, 4, 5, 6a, 6b, 7, 8, 9, 10a, 10c, 11, 12, 14, 15, 16.
EIR on the basis of a reduced course of training.	1, 2, 3, 4, 5, 6a, 6b, 7, 8, 9, 10a, 10b, 10c, 11, 12, 13, 14, 15, 16
EIR on the basis of a Valid ICAO IR	1, 2, 3, 4, 5, 6a, 6b, 7, 8, 9, 11, 12, 13, 14, 15, 16

GUIDANCE NOTE 3: Supporting documentation required with the application

Application	Original Flying logbook(s)	Original of certified copy of Third country ICAO pilot's licence with valid single pilot Instrument Rating, (SE or ME privileges appropriate to the EIR privileges sought) with validating medical certificate. See guidance note 1	EIR Skill Test Report Form, Competent Authorities copy.	Certified copy of the applicants Certificate of Revalidation page from UK Issued licence. See guidance note 1.	Certified copies of professional flight crew theoretical knowledge examinations results.	Copy of Part-FCL Examiner's Certificate and licence, for the examiner who conducted the skill test (if examiner is not approved by the UK CAA). See Guidance Note 1	Copy of Part-ORA Approved Training Organisations (AT) Approval Certificate (if ATO is not approved by the UK CAA). See guidance note 1.
EIR							
EIR on the basis of a valid ICAO IR(A) with at least 25 hours of flight time under IFR as PIC on aeroplanes							