

Issued: 21 March 2013

## **Revised Arrangements for Applications for Approval of Maintenance Programmes and Amendments to Maintenance Programmes**

**This Information Notice contains information that is for guidance and/or awareness.**

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

<b>Applicability:</b>	
<b>Aerodromes:</b>	Not primarily affected
<b>Air Traffic:</b>	Not primarily affected
<b>Airspace:</b>	Not primarily affected
<b>Airworthiness:</b>	Part 145 approved organisations Part M approved organisations Part 66 licensed engineers
<b>Flight Operations:</b>	AOC Operators Continuing Airworthiness Management Organisations
<b>Licensed/Unlicensed Personnel:</b>	Aircraft Owners Individuals who submit maintenance programmes

### **1. Introduction**

- 1.1 BCAR A7-5 and EASA Part M Subpart G M.A.302 refer to the need for an aircraft to have an approved maintenance programme in place.
- 1.2 This Information Notice is to advise industry of a change to the policy regarding the application for and charging of the approval of maintenance programmes and amendments to maintenance programmes.

### **2 Applicability**

- 2.1 From 1 April 2013, organisations or individuals wishing to apply to the CAA for a new or revised issue of a maintenance programme, or for an amendment to a maintenance programme should make application for this by completing form SRG 1753. This form will be available from the [CAA Forms](#) website.
- 2.2 The applicable fees are described in paragraph 3.7 of the Official Record Series 5, CAA [Scheme of Charges](#), Airworthiness, Noise Certification and Aircraft and Aircraft Engine Emissions.

- 2.3 For organisations that have been granted the privilege of indirect approval there is no change to the current process for submitting maintenance programmes and amendments.
- 2.4 There are no changes to the current process for utilising the Light Aircraft Maintenance Programme (LAMP, CAP 766 and CAP 767). Users need to be aware that the use of LAMP is currently subject to EASA consultation. Information Notice [IN-2012/202](#) provides further information on this.
- 2.5 Full details of how to make an application are available on the CAA website.

### **3. Queries**

- 3.1 Any queries or further guidance required as a result of this communication should be addressed to:

Applications and Approvals  
Civil Aviation Authority  
Safety Regulation Group  
Aviation House  
Gatwick Airport South  
West Sussex  
RH6 0YR

Email address: [aanda@caa.co.uk](mailto:aanda@caa.co.uk)

### **4. Cancellation**

- 4.1 This Information Notice shall remain in force until 31 March 2014.