

Issued: 17 February 2012

**Advance Information for the Pilot Training Industry:
Implementation of European Aircrew Requirements –
Acceptance of Applications for the Approval and Registration of
Training Organisations**

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	
Air Traffic:	
Airspace:	
Airworthiness:	
Flight Operations:	All AOC Holders, PAOC Holders and General Aviation Pilots
Licensed/Unlicensed Personnel:	All Flying Training Organisations, Type Rating Training Organisations and Registered Facilities

1. Introduction

1.1 The purpose of this Information Notice is to give advance information to the pilot training industry of the new regulations for pilot training that become effective after the 7 April 2012.

1.2 On 8 April 2012, new European Regulations for the conduct of pilot training for European pilot licences and the attached ratings and certificates will become effective. These requirements will be incorporated within Commission Regulation (EU) 1178/2011 (the "EASA Aircrew Regulation") before that date. The EASA Aircrew Regulation will comprise:

- Regulation (EU) 1178/2011
- Annex I - Part-FCL (the requirements for licences, ratings and certificates)
- Annex II - Requirements for the conversion of non-JAR licences issued within the EU
- Annex III - Requirements for the validation and conversion of 3rd country licences
- Annex IV - Part-MED (the requirements for the various medical certificates)
- Annex V - Part-CC (the requirements to be complied with by cabin crew)
- Annex VI - Part-ARA (the requirements to be complied with by Competent Authorities)
- Annex VII - Part-ORA (the requirements to be complied with by Approved Organisations)

- 1.3 The purpose of this document is to provide information on the implementation dates for Part-ORA - Approved Organisations - and their effect on the pilot training industry.

2. The Key Dates

2.1 Training Organisations whose principal place of business is within the EASA Member States

- 2.1.1 For the approval of organisations whose principal place of business is located in the UK the EASA Aircrew Regulation will be implemented from 1 July 2012. The last date for the issue or variation of an organisation approval in accordance with JAR-FCL requirements will be 30 June 2012.
- 2.1.2 Where a training organisation (FTO and TRTO) that is approved by the UK CAA under JAR-FCL has its principal place of business in another EASA Member State, the approval will transfer from the UK CAA to the Competent Authority of that State. In those circumstances, advice on transition arrangements should be obtained from the State where the organisation is based.
- 2.1.3 For an organisation that has its principal place of business within the UK, the last date for receipt of an application for approval or variation of approval of the organisation in accordance JAR-FCL will be 7 April 2012. Applicants should ensure that their submissions are complete and clear to facilitate the granting of the approval by 30 June 2012. Any approvals applied for but not issued by 30 June 2012 will have to comply with the Part-ORA and training organisations will have to submit revised applications accordingly.
- 2.1.4 Applications for the approval and variation of an organisation approval in accordance with the new Part-ORA will be accepted by the UK CAA from 8 April 2012 in anticipation of the approval being granted after 1 July 2012.
- 2.1.5 Organisations holding valid JAR-FCL approvals as FTOs or TRTOs on 8 April 2012 will be deemed to be "Approved Training Organisations" under the new Regulation on that date, and the courses that are approved under JAR-FCL will similarly be deemed to be approved under the new Regulation - but in both cases for 2 years only. Organisations approved under JAR-FCL, and the courses they provide, must be fully compliant with the new Regulation by 8 April 2014 at the latest. During this transition period courses that were approved under JAR-FCL before 8 April may have variations approved on demonstration of compliance with either JAR-FCL or with Parts FCL and ORA. As stated above, changes to the organisation itself after 1st July must comply with Part-ORA. The allowable period for the training organisation to become compliant with Part-ORA will not be affected by the approval or amendment of courses during the 2 year transition period (i.e. up to 8 April 2014).
- 2.1.6 Applications for new courses that will obtain approval after 1 July 2012 must be compliant with Part-FCL and Part-ORA.

2.2 Training Organisations whose principal place of business is outside of the EASA Member States

- 2.2.1 Responsibility for the approval of organisations whose principal place of business is outside of the EU will transfer to EASA from 8 April 2012. EASA will either oversee the approval itself, or will make arrangements for the Competent Authority of one of the EASA Member States or a Qualified Entity to carry out the oversight tasks under contract to the Agency.
- 2.2.2 For companies whose principal place of business is located outside of an EASA Member State the date of implementation of the new requirements will be 8 April 2012. Organisations holding valid JAR-FCL approvals as FTOs or TRTOs on 8 April 2012 will be deemed to be "Approved Training Organisations" under the new Regulation on that date, and the courses that are approved under JAR-FCL will similarly be deemed to be approved under the new Regulation - but in both cases for 2 years only.

Organisations approved under JAR-FCL, and the courses they provide, must be fully compliant with the new Regulation by 8 April 2014 at the latest. The requirements to be complied with during this 2 year transition period for amendments to courses that were approved under JAR-FCL before 8 April must be agreed with EASA. It should be expected that applications for new courses from 8 April (which must be made to EASA) will be required to show compliance with Part-FCL and Part-ORA.

- 2.2.3 Any applications to the UK CAA for approval which are not issued by 8 April 2012 will be completed in co-operation and liaison with EASA. On completion the approval will be issued by the Agency, not the UK CAA.
- 2.2.4 Applications for approval or variation to an approval made after 8 April 2012 must be submitted directly to EASA. The Agency will either process the application themselves or will make arrangements for the Competent Authority of one of the EASA Member States or a Qualified Entity to carry out the assessment and make a recommendation to the Agency on whether or not the approval should be granted.

2.3 Registered Training Facilities

- 2.3.1 The EASA Aircrew Regulation requires training organisations that provide training for any licence or attached rating or certificate be approved in accordance with Part-ORA. This includes organisations those categorised as Registered Facilities under JAR-FCL.
- 2.3.2 The EASA Aircrew Regulation will be implemented from 1 July 2012 for the approval of organisations whose principal place of business is located in the UK. This means that the last date for the issue of a Registration Certificate for a Registered Facility by the UK CAA under current requirements will be 30 June 2012. Under the transition arrangements of the EASA Aircrew Regulation a Registered Facility that has a valid registration with the UK CAA on 30 June 2012 may continue to provide training for the Private Pilot Licence (within their pre-existing scope of activities) until 8 April 2015. From that date forward they must be an Approved Training Organisation in accordance with Part-ORA to continue to provide instruction for the Part-FCL PPL. Before providing training for any other Part-FCL licence - such as the Light Aircraft Pilot's Licence (LAPL) - a Registered Facility must become an Approved Training Organisation (ATO) in compliance with Part-ORA and Part-FCL. Any organisation intending to provide training for the Part-FCL PPL that was not a Registered Facility on 30 June 2012 must first become an Approved Training Organisation with the approval to conduct the PPL course in full compliance with Part-ORA and Part-FCL before training commences.
- 2.3.3 For those UK Registered Facilities whose principal place of business is located outside of an EASA Member State the date of implementation of the new requirements will be 8 April 2012. (The Bailiwicks of Jersey and Guernsey - the Channel Islands - and the Isle of Man are outside of the EASA Member States). Under the transition arrangements a Registered Facility that has a valid registration with the UK CAA (or any other EASA Member State) on 8 April 2012 may continue to provide training for the Private Pilot Licence (within their pre-existing scope of activities) until 8 April 2015. However, responsibility for the registration will transfer to EASA from 8 April 2012. EASA will either oversee the registration themselves, or will make arrangements for the Competent Authority of one of the EASA Member States or a Qualified Entity to carry out the oversight tasks under contract.
- 2.3.4 For those UK Registered Facilities whose principal place of business is located within an EASA Member State other than the UK, the responsibility for the Registered Facility will transfer to that Member State. The transition of the Registered Facility to an Approved Training Organisation will be subject to agreement with the Competent Authority (National Aviation Authority) of the country where the business is located.
- 2.3.5 The last date for receipt of an application for registration in the UK under JAR-FCL will be 31 May 2012. Applicants should ensure that their submissions are complete and clear to facilitate registration by 30 June 2012. Any registration applied for but not completed by 30 June 2012 will not be granted. In such cases a new application for approval as an ATO under Part-ORA will be required.

- 2.3.6 It is emphasised that organisations continuing as Registered Facilities (until 8 April 2015 at the latest) are accepted for the conduct of training for the Private Pilot Licence only; they may not conduct training for the Light Aeroplane Pilots Licence, or any other EASA licence.

3. Additional Information

- 3.1 Where appropriate, further information will be published. General information on the expected effects of the EASA Aircrew Regulation on the licensing of pilots in the UK may be found on the CAA website at www.caa.co.uk/eupilotlicensing.

4. Queries

- 4.1 Any queries or further guidance required as a result of this communication should be addressed to:

Itsapprovals@caa.co.uk

5. Cancellation

- 5.1 This Information Notice shall remain in force until 31 December 2015, unless cancelled.