

Issued: 13 January 2012

**EASA CAA INFORMATION BULLETIN -
REPORT ON THE EASA MANAGEMENT BOARD MEETING HELD
13-14 DECEMBER 2011 AND FORWARD LOOK TO SIGNIFICANT
EASA MEETINGS IN 2012**

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	All Aerodrome Licence Holders – of interest to those aerodromes within the EASA scope of applicability
Air Traffic:	All ATC and FIS
Airspace:	All NATMAC Members
Airworthiness:	All Airworthiness Organisations
Flight Operations:	All AOC Holders and General Aviation Pilots
Licensed/Unlicensed Personnel:	All Training Organisations, All Pilots and Maintenance Engineers

1 Introduction

- 1.1 This Information Notice provides a report on the EASA Management Board (MB) meeting that was held on 13-14 December 2011 and a forward look at the schedule of EASA Committee and EASA Management Board meetings in 2012.

2 EASA MB

- 2.1 The meeting was in two parts: first, informal discussions on three strategic topics followed by a formal agenda covering a number of planning and financial items.

The three strategic topics were:

- i) Report on the EASA Medium Term Strategy reflections

The Board endorsed the report's recommendation that dedicated work initiatives be undertaken in six priority areas: strengthening data analysis capabilities; implementation of the recommendations of the Rulemaking Review; standardisation and introducing the continuous monitoring approach; continuing airworthiness; ATM rule-making; and international work. All work streams would pay specific attention to efficiency and effectiveness aspects. The Board would receive scheduled progress reports, beginning in March with reports on implementation of the Rulemaking Review

and on ATM rule-making. An additional area for consideration could be the regulation and oversight of General Aviation and the Board agreed to discuss this topic also at the March meeting.

ii) EASA Communications Strategy

The Agency presented its strategy for delivering a more structured and pro-active approach to communication and media relations. The Board discussed the various elements of the strategy from the need for good communication with the Agency's stakeholders to more general questions of media handling in the event of major incidents or emergencies. The Board also acknowledged that safety promotion was an important element where the Agency had made some important advances, such as in issuing leaflets for the General Aviation sector.

iii) Accommodation Strategy

The Board agreed that when the current HQ lease expired the Agency needed to find a new HQ in Cologne that could be tailored more precisely to its and stakeholders' needs. The Board discussed the potential development of the small office which had opened in Brussels and asked for regular reports about the numbers of permanent staff there, their functions and reporting structure.

The formal agenda included the following items:

i) EASA Safety Strategy

The Board discussed the Commission's recent Communication on "Setting up an Aviation Safety Management System for Europe"; the Commission offered to report back regularly on progress on the actions listed in the document. The Board also endorsed a revision of the European Aviation Safety Plan and discussed how further revisions would be developed.

ii) Review of the Rulemaking Process

The final report of the Rulemaking Review Group was warmly endorsed by the Board. Although a formal decision on amending the Management Board Decision on Rulemaking Procedure would not be taken until March, to allow members time to study the textual changes in detail, the Agency was empowered to proceed with its implementation plans and asked to report back to the Board in March.

iii) Business Plan 2012-2016

The Board welcomed the revised formulation of the Business Plan and endorsed it. The Board discussed how the next Plan might be improved still further and would look for next year's version to reflect the medium term strategy, the output of the work on Key Performance Indicators, and give more attention to efficiency savings, including those identified by focal points for the six priority areas in the medium term strategy.

iv) Fees and Charges Regulation: Extension of the Scope

There was a discussion of the draft revision (see [previous bulletin](#) for details at paragraph 2.1 viii)) during which Board members reiterated the concerns raised at the December EASA Committee meeting about the proposed fees for TCO authorisations. The Board agreed to give its formal opinion on the proposal by means of a written procedure.

In addition there were some regular items (e.g. reports of the Executive Director, ENaCT (EASA/NAAs Certification Transition Working Group) and the FABs (Finance and Business Services) Committee); and some necessary financial/business items (adoption of 2012 budget, a first look at planning documents for 2013).

3 Forward Look 2012

3.1 EASA Committee meetings

Meetings of the EASA Committee are scheduled to take place on the following dates in 2012:

14-16 February
April/May (date to be confirmed)
10-11 July
24-25 October
4-5 December

3.1.1 The agenda for the EASA Committee in February covers the following on the first two days:

- i) Update on ongoing Commission adoption procedures: aircrew, commercial air transport operations and special approvals, initial airworthiness, fees and charges and standardisation Regulations – Information;
- ii) Exchange of information among Member States on the implementation of new Regulations on aircrew and of the related opt outs – Information and discussion;
- iii) EASA Opinion (expected end Jan 2012) on non commercial air operations (NCC and NCO) – Review;
- iv) EASA CRD (expected Jan 2012) on Flight Time Limitations (FTL) – Orientation discussion;
- v) Draft Commission Proposal on Fines – Review and vote;
- vi) EASA CRD (due 1st quarter 2012) on Third Country Operators (TCO) – Orientation discussion;
- vii) New Lisbon Comitology – Information and discussion;
- viii) Rules of procedure of the EASA Committee – Information and discussion;
- ix) EASA Opinion on Operational Suitability Data – Orientation discussion.

3.1.2 A joint meeting with the Single Sky Committee is scheduled for the third day and will cover the following:

- i) Update on ACAS Regulation – Information;
- ii) Regulatory Roadmap for ATM – Information and discussion.

3.2 EASA MB meetings

Meetings of the EASA Management Board are scheduled to take place on the following dates in 2012:

13 March
6 June
20 September
11-12 December

4 Queries

4.1 Any queries related to this Information Notice should be sent to European.Affairs@caa.co.uk.

5 Cancellation

5.1 This Information Notice will remain in force until 23 July 2012.