

# Instructor Form I: Microlight Application

Please read the included guidance notes before completing. Submission instructions can be found at the end of the form.



1. APPLICATION DETAIL: I am applying for (tick appropriate box)	TO BE COMPLETED BY THE APPLICANT
The grant of an Assistant Flying Instructor Rating <input style="float: right;" type="checkbox"/>	
The grant of a Flying Instructor Rating <input style="float: right;" type="checkbox"/>	
A Certificate of Test for existing Instructional Privileges <input style="float: right;" type="checkbox"/>	
FIC Approval <input style="float: right;" type="checkbox"/>	

2. PERSONAL DETAILS (fill in details)	TO BE COMPLETED BY THE APPLICANT					
Surname: .....	Forename(s): .....					
Title: .....	Date of birth: .....					
Permanent address: .....						
..... Postcode: .....						
Address for correspondence (if different from above): .....						
..... Postcode: .....						
Telephone number: .....	Alternative telephone number: .....					
E-mail: .....	CAA Personal reference number: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center; width: 100px; height: 20px;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>					
Flying Training Organisation: .....						

3. LICENCE DETAILS (fill in details and tick appropriate boxes)	TO BE COMPLETED BY THE APPLICANT
Licence Type: .....	Number: ..... Expiry date: .....
Class ratings held:      Microlight <input type="checkbox"/>	Powered Parachute (PP) <input type="checkbox"/>
Instructor ratings held:      Microlight FI <input type="checkbox"/>	Microlight AFI <input type="checkbox"/> PP FI <input type="checkbox"/> PP AFI <input type="checkbox"/> FIC Approval <input type="checkbox"/>
Examiner Authorities held:      R <input type="checkbox"/>	GR <input type="checkbox"/> FE <input type="checkbox"/> FIE <input type="checkbox"/>

4. INSTRUCTIONAL HOURS (fill in details as appropriate)	TO BE COMPLETED BY THE APPLICANT		
Instructors applying for a Certificate of Test should only enter the instructional hours flown since their last test. In all other cases put total instructional hours.			
<b>A/C Type</b>	<b>Day</b>	<b>Night</b>	<b>Total</b>
Microlights		Not applicable	
SEP/SSEA			

5a. PRE-COURSE EXPERIENCE (fill in details as appropriate)				TO BE COMPLETED BY THE APPLICANT
	<b>Pilot in Command (PIC)</b>	<b>PIC on type to be used in course. Fixed Wing/Flexwing</b>	<b>Dual</b>	<b>Total Time</b>
Microlight				
SEP/SSEA		Not applicable		
Other		Not applicable		

**5b. PRE-ENTRY EXAMINATION (fill in details as appropriate) TO BE COMPLETED BY FIC INSTRUCTOR**

I certify that the applicant has sat the pre-entry examination, the result(s) of which (Pass or Fail) are shown below.

Exam date	Set no.	% Mark	Examiner's signature	CAA Ref. no.

**5c. PRE-ENTRY FLIGHT TEST (fill in details as appropriate) TO BE COMPLETED BY FIC INSTRUCTOR**

Name of person conducting test: ..... Date of flight test: .....

Signature: ..... CAA Personal reference number:

FIC School: .....

**6. APPROVED COURSE CERTIFICATE TO BE COMPLETED BY FIC INSTRUCTOR**

I certify that: ..... has satisfactorily completed an approved course of flight and ground training in accordance with the Microlight AFI syllabus as approved by the Civil Aviation Authority comprising:

Flight Training Hours: ..... Minutes: ..... in .....aircraft

Ground Training Hours: ..... Minutes: ..... Date: .....

Name of FIC Instructor: ..... Signature: .....

CAA Personal reference number:        FIC School: .....

**7. DECLARATION OF APPLICANT TO BE COMPLETED BY THE APPLICANT**

I declare that the information provided by me on this form is correct.

Name: ..... Signature: ..... Date: .....

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

**8. 5DD@75HCB: CFA G 6A GC CB G9FJ 79 fG 6A +1/ D5ML**

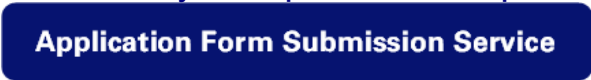
**Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.**

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

**Important: Please save your completed form before proceeding.**



If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.

**9. FLIGHT TEST REPORT**

**TO BE COMPLETED BY AN EXAMINER OF FLYING INSTRUCTORS**

Candidate's Name .....

Part A: Pre-flight Brief		AA Pass	Pass	Fail	Remarks
A	Content				Exercise no. ....
B	Visual Presentation				
C	Technical Accuracy				
D	Clarity of Explanation				
E	Clarity of Speech				
F	Instructional Technique				
G	Use of Models and Aids				
H	Student Participation				

Part B: Flight					
J	Content of Demonstration				Exercise no. ....
K	Arrangement of Demonstration				
L	Synchronisation of 'Patter'				
M	Student Participation				
N	Correction of Faults				
O	Aircraft Handling				
P	Positioning, Use of Airspace				
Q	General Airmanship				

Part C: Other Flight Exercises					
EX no					
EX no					
EX no					
EX no					
EX no					

Part D: Ground Oral					
G1	Teaching, Learning, Admin				
G2	Law, Rules and Procedures				
G3	Aviation Navigation				
G4	Aviation Meteorology				
G5	Principles of Flight				
G6	Airframes and Engines				
G7	Instruments				
G8	Airworthiness documentation				
G9	Specific Type				
G10	First Aid and Safety Equipment				
G11	Human Performance and Limitations				

FIC applicants only		
Lecture Subject:		
Pass	<input type="checkbox"/>	Remarks:
Fail	<input type="checkbox"/>	

Test Details					
Date		A/C Type		A/C Reg.	
Place		Flight Time		Ground Time	
Cloud		Visibility	W/V	Weather / Turbulence	

**10. EXAMINER'S CERTIFICATE (tick as appropriate)**

**TO BE COMPLETED BY AN EXAMINER OF FLYING INSTRUCTORS**

**I have tested the candidate to the schedule in Section 9. The result of the test is:**

Pass  Graded as: Pass  Above Average Pass   
 Partial Pass  The candidate has failed on: .....  
 Fail  An FCL 252/254 (SRG 1159) has been issued (copy enclosed)

Further training recommended with an FIC Instructor before re-test:  
 Flight Training hours recommended:..... Ground Training hours recommended: .....

**The candidate's suitability for FIC Approval or PPL/FI Examiner Authority is:**

FIC Approval	Suitable	<input type="checkbox"/>	Unsuitable	<input type="checkbox"/>	Not Assessed	<input type="checkbox"/>
PPL Examiner	Suitable	<input type="checkbox"/>	Unsuitable	<input type="checkbox"/>	Not Assessed	<input type="checkbox"/>
FI Examiner	Suitable	<input type="checkbox"/>	Unsuitable	<input type="checkbox"/>	Not Assessed	<input type="checkbox"/>

**Rating Revalidation:**

I have signed a Certificate of Test on the candidate's Instructor Rating as follows:  
 Date of Test: ..... Aircraft type: .....

**Rating Issue:**

I recommend that the candidate be issued with:  
 An Assistant Flying Instructor Rating      Microlights Fixed Wing       Microlights Flexwing   
 A Microlight Flying Instructor Rating

Examiner's name: ..... Signature: .....  
 CAA Personal reference number: 

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 Date: .....

**11. CAA USE ONLY**

**TO BE COMPLETED BY CAA LICENSING DEPARTMENT**

Date		Enclosures
Receipt no.		
Cheque/PO/Cash/ Access/Visa/Maestro	£	

Rating issued or renewed:

a) AFI(M) <input type="checkbox"/>	Restrictions endorsed	Certificate of Test
b) FI(M) <input type="checkbox"/>	i) No aerobatics <input type="checkbox"/>	Date: .....
	ii) No instruments <input type="checkbox"/>	Aircraft Type: .....
	iii) No night <input type="checkbox"/>	Despatch/Enclosure: .....

Signed by: .....  
 Issue Date: .....

- 1) These notes should be used to assist in filling out Form SRG 1132A.
- 2) This form is to be used to apply for Assistant/Flying Instructor Rating (Microlight Aeroplanes only), Certificate of Test for existing Instructional Privileges and FIC approval.
- 3) **Assistant Flying Instructor (Microlight Aeroplanes Only)**
  - Sections 1, 2, 3, 5a, 7 to be completed by the Applicant
  - Section 5b, 5c, 6 to be completed by FIC Instructor
  - Sections 9 and 10 to be completed by the Examiner
  - Section 11 to be completed by CAA
  - Section 4, N/A
- 4) **Flying Instructor (Microlight Aeroplanes Only)**
  - Section 1, 2, 3, 4, 7 to be completed by the Applicant
  - Sections 9 and 10 to be completed by the Examiner
  - Section 11 to be completed by CAA
  - Sections 5, 6, N/A
- 5) **Certificate of Test for Existing Instructional Privileges**
  - Section 1, 2, 3, 4, 7 to be completed by the Applicant
  - Sections 9 and 10 to be completed by the Examiner
  - Section 11 to be completed by CAA
  - Sections 5, 6, N/A
- 6) **FIC Approval**
  - Section 1, 2, 3, 4, 7 to be completed by the Applicant
  - Sections 9 and 10 to be completed by the Examiner
  - Section 11 to be completed by CAA
  - Sections 5, 6, N/A
- 7) **Complete payment form FCS1500**