



CAA Scheme of Charges

No: 248

(Air Travel Organisers' Licensing)

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Commencement Date: 01 April 2009

Scheme of charges for Air Travel Organisers' Licences in force during 2009/10

The Civil Aviation Authority, pursuant to Section 11 of the Civil Aviation Act 1982 and after consulting with the Secretary of State, hereby makes a Scheme for determining the charges which are to be paid to the CAA in respect of its functions in connection with Air Travel Organisers' Licences required by or under the said Act.

1 REVOCATION

- 1.1 The Scheme of Charges (Air Travel Organisers' Licences) published by the CAA in January 2008 and effective from 1 April 2008 is hereby revoked.
- 1.2 Section 16(1) of the Interpretation Act 1978 (which relates to the effect of repeals) shall apply to this Scheme as if this Scheme were an Act of Parliament and as if the Scheme effective from 1 April 2008 revoked by sub-paragraph 1.1 was an Act of Parliament thereby repealed.

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2 CHARGES

2.1 The charges payable to the CAA for application, grant or variation of an Air Travel Organiser's Licence (a "licence") are specified in the tables below:

Table 1: Standard ATOL

	Category of charge	Fixed charge	Passenger charge
1	Application for a new licence.	£1,760	11.85 pence
2	Application for a renewal licence.	£380	None
3	Grant of a renewal licence (received by applicable date).	£625	11.85 pence
4	Grant of a renewal licence (received after applicable date).	£825	11.85 pence
5	Application for any other variation of a licence.	£121	11.85 pence
6	Assessment of licence following a change of ownership and/or control.	£755	None
7	Specific ATOL Exemption.	£105	None

2.2 Table 1 sets out the charges for licences authorising 501 or more passengers or seats, licences where the CAA has notified the applicant that it will apply a financial test and Travel Trust Association ATOL holders licensed for more than 1,000 passengers.

2.3 The charges specified in lines 1, 2, 5 and 6 of the Table are payable before an application can be accepted by the CAA. The charges specified in lines 3 and 4 are payable before grant of the licence.

2.4 The reduced charge for grant of a renewal licence (line 3) is based on a completed application along with all requested supporting documentation, being received by the CAA on or before 1 September (for those renewing in September 2009) or 1 March (for those renewing in March 2010). Applications received after these dates will be charged the fee specified in line 4.

Table 2: Small Business ATOL

	Category of charge	Charge
1	Application for a new licence.	£950
2	Application for a renewal licence (received by applicable date).	£605
3	Application for a renewal licence (received after applicable date).	£725
4	Application for a variation of a licence to increase the seats or passengers authorised from 500 or fewer to 501 or more Plus per passenger charge.	£155 11.85 pence
5	Assessment of licence following a change of ownership and/or control.	£430
6	Specific ATOL Exemption	£105

2.5 Table 2 sets out the charges for licences authorising 500 or fewer passengers. The charges are payable before an application can be accepted by the CAA. The passenger fee in line 4 is payable upon grant.

- 2.6 The reduced charge for application for a renewal licence (line 2) is based on a completed application along with all requested supporting documentation, being received by the CAA on or before 1 September (for those renewing in September 2009) or 1 March (for those renewing in March 2010). Applications received after this date will be charged the fee shown in line 3.
- 2.7 The charge specified in line 7 (Table 1) and line 6 (Table 2) is also applicable to airlines.
- 2.8 For the purpose of determining the amount of any charge calculated by reference to passengers, the number shall be the number of people who have departed on a journey or series of journeys under the authority of the licence in the period, irrespective of the number of sectors which make up their journeys. "Passenger" refers to passengers or seats authorised under the licence.
- 2.9 The charges specified in line 6 (Table 1) and line 5 (Table 2) are payable to assess the impact on the licence of a change in control and/or ownership. For Standard ATOLs where the cost of assessment exceeds the charge specified, the licence holder shall pay a charge of such amount as may be decided by the CAA having regard to the expense incurred by it in making the assessment, see paragraph 3, but not exceeding £1,760.

Table 3: Franchise Arrangements

	Category of charge	Franchise Arrangements
1	Application for a new licence.	£680
2	Application for a renewal licence.	£470
3	Transfer from a franchise arrangement to a CAA licence. Plus per passenger charge.	£485 11.85 pence

- 2.10 Table 3 sets out the charges for franchise arrangements for licences authorising 1,000 or fewer passengers. The charges specified in lines 1 and 2 of the Table are required before an application can be accepted by the CAA. The charge specified in line 3 is payable if a licence holder applies to transfer its licence from a franchise arrangement to the CAA.

3 CALCULATION OF THE COST OF ASSESSMENT

For the purposes of paragraph 2.9 of this Scheme, the CAA shall determine the expense incurred by it in making any of the assessments there referred to, by taking the number of hours required to complete the assessments and multiplying that number by £42.

4 COMMENCEMENT

This Scheme shall come into operation on 1 April 2009 and shall apply in respect of applications for licences and variations to licences made on or after that date, and grant of licences and variations to licences effected on or after that date.