

Application for the issue of a UK Private/Professional Gyroplane Licence



Please read the included guidance notes before completing. Submission instructions can be found at the end of the form.

Note: - There is presently only one class of gyroplane that may be entered in a licence. This is "single engine gyroplane" class. Where a licence has been issued by an observed test on a single seat gyroplane, the privileges of that licence will be limited to flying single seat gyroplanes only.

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLICANTS DETAILS (The Applicant is responsible for payment of CAA charges) To be completed by the Applicant

CAA Personal reference number (if known):

Title: Forename(s): Surname:

Date of Birth (dd/mm/yy): Nationality:

Town Of Birth: Country of Birth:

Permanent Address:

Postcode:

Telephone Number: Alternative Telephone Number:

Email:

2. ADDRESS FOR CORRESPONDENCE (if different from above) To be completed by the Applicant

Postal Address:

Post code:

3. MEDICAL FITNESS To be completed by the Applicant

State of Issue	Class of Medical Certificate held	Date of last Medical	CAA use only
Note: Your Medical Certificate must be valid on the licence issue date.			

4. PARTICULARS OF UK OR NON-UK LICENCES HELD To be completed by the Applicant

Issuing Authority	Type/Class of Licence	Licence No.	Expiry Date

5. APPLICATION (tick as appropriate)	To be completed by the Applicant
I am applying for a:	
PPL(G):	CPL(G): FRTOL NIGHT(G):
Is this an application for a conversion of a non-UK gyroplane pilot licence?	YES NO
Do you hold pilot licences other than for gyroplanes?	YES NO
(If you answer yes to either of these questions, please give details of existing licenses in section 4)	
Note: Any additional rating applied for other than those mandatory for licence issue, will incur an additional charge.	

6. THEORETICAL KNOWLEDGE TRAINING AND EXAMINATIONS	To be completed by the training provider
I certify that (name) has satisfactorily completed a course of theoretical training for the grant of PPL(G).	
The applicant has attended a reduced course of training on the basis of:	
Date course started:	Date course completed:.....
Approved Training Organisation (ATO):.....	ATO Approval No:.....
Name of Head of Training:	
Signature (Head Of Training):.....Date:.....	

6.1 THEORETICAL KNOWLEDGE TRAINING AND EXAMINATIONS	If applying for PPL(G)			
To be completed by a ground examiner who has conducted the PPL(G) theoretical knowledge examinations.				
One to be completed per different ground examiner.				
Examination Paper	Exam Date	Paper No.	Mark (%)	Name of Ground Examiner:
Aviation Law, Flight Rules and procedures				Ground Examiner certificate number Expiry date:
Human performance and limitations				
Navigation				
Meteorology				
Gyroplane Technical				
I certify that (name) has satisfactorily passed PPL theoretical knowledge examinations as detailed in Standards Document 44.				
Signature (Ground Examiner):.....Date:.....				

6.2. THEORETICAL KNOWLEDGE TRAINING AND EXAMINATIONS	If applying for CPL(G)	
To be completed by the Approved Training Organisation conducting the Theoretical Training towards the grant of a CPL(G)		
*Not applicable if applicant already holds CPL/ATPL(A) or (H). See guidance 3.(iii)		
Confirmation of Theoretical Knowledge training course completed Aeroplanes		
CPL(A)/ATP(A)	CPL(H)/ATP(H)	Theoretical Knowledge training completed on course Hours
Give details of Competent Authority with whom the Examinations were taken:		
.....		
Certified copy of results to be provided with application and Certified copy of ATO approval Certificate (if training ATO and examinations not subject to UK CAA approval).		
Approved Training Organisation (ATO): ATO Approval No.:		
Competent Authority issuing Approval:		
Name of Head of Training:.....		
Signature (Head of Training):..... Date:.....		

7.a. FLYING EXPERIENCE - PPL GYROPLANES		To be completed by the Applicant		
IMPORTANT NOTE: For licensing purposes any flights logged as both PIC and Dual will only be countable as Dual.		Hours claimed	Qualifying hours	CAA use only
Supervised Solo Flight time			10	
Solo cross-country flight time			3	
Date of solo cross-country flight/s no less than 25NM during which full stop landings at two aerodromes different from the aerodrome of departure have been made.		Date:	Date:	
Dual instruction			15	
Credit for 'Wheel Balancing' and 'Rotor Management'			2 (max)	
Training in an authorized gyro-glider, under the supervision of an instructor.			2 (max)	
Total Hours:			40	

7.b. FLYING EXPERIENCE - NIGHT (G)		To be completed by the Applicant		
IMPORTANT NOTE: For licensing purposes any flights logged as both PIC and Dual will only be countable as Dual.		Hours claimed	Qualifying hours	CAA use only
Dual Instruction at Night			3	
Dual cross-country navigation at night			1	
Dual instruction by sole reference to instruments			3	
Total Hours completed at Night:			5	
Take-Offs and Landings completed as PIC at Night (min 5)			5	
Date:.....	Date:.....	Date:.....	Date:.....	Date:.....
		Min 5 t/o and Landings		

7.c. FLYING EXPERIENCE - CPL(G) GYROPLANES		To be completed by the Applicant		
IMPORTANT NOTE: For licensing purposes any flights logged as both PIC and Dual will only be countable as Dual.		Hours claimed	Qualifying hours	CAA use only
155 hours pre-entry flight time			155	
Pre-entry PIC flight time			50	
Pre-entry cross-country flight as PIC			20	
Date of solo cross-country flight no less than 185km/100NM during which full stop landings at two aerodromes different from the aerodrome of departure have been made.		Date:		
Dual instruction			25	
Dual instruction with sole reference to instruments			5	
Dual instruction at Night			3	
Dual cross-country navigation at Night			1	
Please see Guidance Note 3(ii)		Total Hours:		180/185
Take-offs and landings completed as PIC at Night (min 5)				
Date:.....	Date:.....	Date:.....	Date:.....	Date:.....
		Min 5 t/o and Landings		

8. ATO CERTIFICATION (Tick as appropriate)		To be completed by the Training Organisation		
I certify that (name) has satisfactorily completed a course of flying training for the grant of PPL(G): CPL(G) : NIGHT(G): Date course started: Date course completed:				
I further certify that I have examined the applicants flying log and the entries in them meet in full the flying experience requirements for the grant of a Licence in accordance with Standards Document 44.				
(All applicants:-) - The applicant has completed a reduced course of training on the basis of :				
(CPL applicants) - I confirm that (name) has satisfactorily completed a course of theoretical knowledge training for the grant of a CPL(G).				
The applicant has passed the Gyroplane Technical exam onPass mark:				
and Principles of Flight (Gyroplane) exam on.....Pass mark:.....				
Recommended for Skill Test by (not applicable for NIGHT(G)):				
Name (block capitals):..... Licence No:				
Approved Training Organisation (ATO):..... ATO Approval No:				
Name of Head of Training:.....				
Signature (Head of Training): Date:				

9. CONFIRMATION OF SKILL TEST To be completed by the holder of an examiner certificate issued in accordance with Standards Doc 44

I certify that (name): has satisfactorily completed a Skill Test for the grant of
PPL(G) or CPL(G) in accordance with Standards Document 44.
I have examined the applicants flying log and application form and can confirm that they meet in full the requirements for the grant of
the Licence in accordance with Standards Document 44.
PPL(G) Skill Test Pass Date: CPL(G) Skill Test: Pass date:
Aircraft Type and Registration:
Examiner's Name: Examiners Number:

Signature (Examiner): Date:

Note - Examiners are reminded that they must complete the Examiner's Report Form and submit this to Licensing and Training Standards, within 14 working days from the skill test.
Applicants are advised that the licence will not be issued until the corresponding Examiner's Report Form is received.

10. UKFLIGHTRADIOTELEPHONY OPERATOR'S LICENCE (FRTOL) To be completed by the UKRT Examiner

	Date passed	Paper No.	Mark (%)	Examiner's name & signature	Examiner's CAA reference number
A) UK Communications (Written)					
B) Radiotelephony Practical Test					

The above examinations were completed at(Test location)

Note: Form SRG1199 must be completed for all English Language Proficiency Assessments

11. DECLARATION OF APPLICANT (tick as appropriate) To be completed by the Applicant

I understand that any incorrect information could disqualify me from being granted a personnel licence, certificate, rating, authorisation or attestation.
I have reviewed all Guidance Notes and have submitted all the necessary paperwork for my application to be considered. I agree to receive:
Flight Crew Safety material from the CAA only or Safety material from authorised sources
I have fully reviewed all Guidance Notes and have submitted all of the necessary paperwork for my application to be considered.

Signature of Applicant: Date:

13. COURIER CHARGES

Note to all customers: All original documents submitted by the customer and CAA issued documents, will be returned by secure courier and are subject to the appropriate charge as detailed on our website; please click attached link "[Courier Charge](#)". The courier charge will be added to the relevant charge as per the Personnel Licensing [Scheme of Charges](#) and payable with application.

Should you decide that you do not wish to use the courier option, please tick the box below and all documents will be returned by normal post (Second Class). If the documents sent by normal post fail to arrive at your postal address, we will only be able to re-issue the CAA documents, 15 working days after the original date of despatch from our office. A written request and secure courier fee will also be required. The CAA is not liable for any direct or consequential loss or delay that is caused by normal postal service.

If you wish to opt out of document return by secure courier, please tick box.

Please note: The CAA is not liable for any direct or consequential loss or delay that is caused by the Secure Courier Service. Any damage to products received by you must be notified in writing to the CAA no later than 24 hours from the time of signing for the product(s). You must also return the damaged product(s) to the CAA no later than one week from the receipt and in return, we will reimburse the cost of postage. The CAA will assist you with your claim from the Secure Courier Service provider to recover your financial loss. Such claims will be limited to the price of replacement product(s) in line with the courier terms and conditions.

14. CHARGES

Where charges are to be paid other than by the applicant, please enter the name of the person/company who is paying:

.....

IMPORTANT NOTES:

- **Additional Charges:** Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.
- **Overseas Visits:** If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'. All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.
- **Withdrawal/Cancellation of Application:** In the event that this application is withdrawn by the applicant, a cancellation charge may be levied. The cancellation charge reflects the work carried out by the CAA on behalf of the applicant up to the point of cancellation. Please see the CAA Refunds Policy at www.caa.co.uk/refunds for more information. Where sufficient funds remain from the original application charge, this charge will be deducted from any refund made in respect of the application following cancellation.

NB: This application will not be processed until the applicable charges have been received.

15. FINANCIAL DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate.

I agree to pay the charges for this application in accordance with the Scheme of Charges (www.caa.co.uk/ors5).

I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.

Name of Applicant:

Signature of Applicant: Date:

16. CAA USE ONLY

Date of Issue.....	Enclosures
Checked by	
Loaded by	Despatch/collection details
Signed by	

17. APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

Important: Please save your completed form before proceeding.



If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.

Gyroplane - Application for UK Private Pilot Licence and Commercial Pilot Licence – GUIDANCE NOTES



Having a clear application form and pilots' log(s) (where appropriate) will enable SSC to issue licences and ratings more efficiently, with less risk of errors or rejections with subsequent delays to your application.

Please note that failure to submit a correctly completed application form with the required supporting documents will lead to the formal rejection of your application. In this instance we will issue you with a 30 day notice to meet the outstanding requirements and failure to meet this deadline will result in your application being cancelled and a fee for assessment and refund will be deducted as per our scheme of charges and our CAA refund policy.

IMPORTANT INFORMATION

In order to exercise the privileges of a Pilot licence where the operations of the aircraft require the use of radio communications equipment, the individual must hold valid Flight Radiotelephony Operator's Licence. Such a licence will only be granted if the applicant holds a valid Language Proficiency Certificate in English in accordance with Appendix 2 of Part-FCL.055 prior to licence application. Should you not hold a valid Language Proficiency in English your application will be rejected.

NIGHT RATINGS

If the PPL(G) course includes the endorsement of a Night Rating, please also complete section 7.b. and pay the appropriate additional fee as per the Scheme of Charge.

GUIDANCE NOTE 1: Certifiers of ID
<p>The following people can act as 'certifiers':</p> <ul style="list-style-type: none"> Head of ATO/DTO, UK Approved Examiner, Head of Flight Standards at Air Operator Certificate holder or authorized signatory, The Chief Pilot of a UK based commercial operator or flying club. <p>Instructions for the certifier of your ID document are as follows:</p> <ol style="list-style-type: none"> 1. Insert on the copy to be enclosed with the application: 'I have seen the original document and I certify that this is a complete and accurate copy of the original'. 2. Insert signature and date. 3. Certifier's name must be printed in block capitals. 4. Must include position or capacity, e.g. Head of Approved Training Organisation.

GUIDANCE NOTE 2: Which sections of the application form to complete	
Application applied for	Sections to be fully completed
UK PPL(G) without FRTOL	1, 2, 3, 4, 5, 6, 6.1, 7(a), 8, 9, 11, 13, 14, 15
UK PPL(G) with FRTOL	1, 2, 3, 4, 5, 6, 6.1, 7(a), 8, 9, 10, 11, 13, 14, 15
UK CPL(G) with FRTOL and NIGHT(G)	1, 2, 3, 4, 5, 6, 6.2, 7(c), 8, 9, 10, 11, 13, 14, 15
NIGHT(G) addition to UK PPL(G)	1, 2, 3, 4, 5, 7(b), 8, 11, 13, 14, 15
NIGHT(G) and FRTOL addition to UK PPL(G)	1, 2, 3, 4, 5, 7(b), 8, 10, 11, 13, 14, 15

GUIDANCE NOTE 3: Supporting documentation required with the application				
Application				
Copy of Part-ORA Approved Training Organisations (ATO) Approval certificate (if ATO is not approved by the UK CAA) See guidance note 1.	✓	✓	✓	✓
Copy of Part-FCL Examiner's Approval certificate and licence (if Examiner is not approved by the UK CAA)	✓	✓	✓	✓
Original third country ICAO Licence and Medical or certified copy by ATO (if applicable). Please see a Guidance note (I).			✓	✓
Examiners Report form (applicants or copy for Competent Authority) EXAMINER'S COPY	✓	✓		✓
Certified copy of Part-MED Medical Certificate (Class 1 or 2), or a valid declaration of health as defined in Article 163. (If declaration no certificate submission required)	✓			✓
Certified copy of Part-MED Medical Certificate (Class 1 for CPL(G))		✓		✓
A certified copy of your valid Passport or full UK Photographic Driving Licence. (See Guidance Note 3(i) below).	✓	✓	✓	✓
Original or certified copies of flying log(s) (guidance is available on our website)	✓	✓	✓	✓
UK PPL (G)				
UK CPL (G)				
Addition of NIGHT(G)				
ICAO Conversion PPL(G)/CPL(G)				
<p>i. Applicants applying on the basis of a credit from holding a current, valid, third country licence will also need to meet the third-country verification requirement and submit application form SRG2142.</p> <p>ii. Applicants applying for UK CPL(G) that have held PPL(G) and Night (G) are credited 5 hours night flying course requirement. Therefore only 180 hours Flying Experience should be met for the issue of CPL(G).</p> <p>iii. Applicants for a UK CPL(G) a current and valid UK Issued CPL or ATPL (A) or (H) are credited all theoretical knowledge exams except Gyroplane Technical and Gyroplane Principles of Flight.</p>				