



This Form can be completed on-line before printing off and signing where required.

ATOL Holder: ATOL No:

Period from: To:
Start date (dd/mm/yyyy) End date (dd/mm/yyyy)

PART A – LICENSABLE PASSENGER NUMBERS AND RELATED REVENUE ON A BOOKING DATE BASIS

APC Account Ref. Number:

Complete the number of **passengers booked** during the period set out above. If any of the types of Public Sales do not apply to you insert a zero in the relevant boxes. If the number of passengers booked is nil a ZERO return is still required.

Sub category of Business	Passengers booked*	Revenue (gross invoice value)
Flight-Only	£
flight inclusive package	£
Flight-Plus	£
Total Public Sales category	£

* The figure for passengers booked should include all bookings taken during the period and **cancellations should not be deducted**. The number of passengers entered in the Total Public Sales category box will be used to calculate the ATOL Protection Contribution (APC) payable.

PART B – LICENSABLE PASSENGER NUMBERS AND RELATED REVENUE ON A DEPARTURE DATE BASIS

Complete the number of **passengers departed** during the period set out above. If any of the types of Public Sales do not apply to you insert a zero in the relevant boxes. If the number of passengers booked is nil a ZERO return is still required.

Sub category of Business	Passengers departed	Revenue (gross invoice value)
Flight-Only	£
flight inclusive package	£
Flight-Plus	£
Total Public Sales category	£
ATOL to ATOL (external only)**	

** Licensable transactions constituting seats sold to another ATOL holder (whether as a seat only or as part of a package), other than ATOL holders in the same Group, for resale under the buying ATOL holder's licence.

PART C – LICENSABLE PASSENGERS DUE TO DEPART AND RELATED REVENUE

In the boxes below, enter the total number of **passengers booked to depart after the period specified at the top of the Form**. If any of the types of Public Sales do not apply to you insert a zero in the relevant boxes.

Sub category of Business	Passengers due to depart	Revenue (gross invoice value)
Flight-Only	£
flight inclusive package	£
Flight-Plus	£
Total Public Sales category	£

CERTIFICATION

- a) I certify that the information supplied by me in this form is correct.
- b) I have reviewed the limits for passengers and revenue on the licence, by date of departure, for the Public Sales and ATOL to ATOL categories of business, and:

- expect to remain within all limits during all quarters
- need to vary the licence and request a variation form for the following categories (tick those required)

Public Sales

ATOL to ATOL

Print Name:
Title Forename Surname

Signed: Date:
Authorised Signatory

Position: