

# Consumer Protection Group Air Travel Organisers' Licensing Annual ATOL Holder's Report



This Form can be completed on-line before printing off and signing where required.

**ATOL Holder:** ..... **ATOL No:** .....

Period from: ..... To: .....  
*Start date (dd/mm/yyyy) End date (dd/mm/yyyy)*

## PART A – LICENSABLE PASSENGER NUMBERS AND RELATED REVENUE ON A BOOKING DATE BASIS

APC Account Ref. Number: .....

Complete the number of **passengers booked** during the period set out above. If any of the types of Public Sales do not apply to you insert a zero in the relevant boxes. If the number of passengers booked is nil a ZERO return is still required.

Sub category of Business	Passengers booked*	Revenue ( <i>gross invoice value</i> )
Flight-Only	.....	£ .....
flight inclusive package	.....	£ .....
Flight-Plus	.....	£ .....
Total Public Sales category	.....	£ .....

\* The figure for passengers booked should include all bookings taken during the period and **cancellations should not be deducted**. The number of passengers entered in the Total Public Sales category box will be used to calculate the ATOL Protection Contribution (APC) payable.

## PART B – LICENSABLE PASSENGER NUMBERS AND RELATED REVENUE ON A DEPARTURE DATE BASIS

Complete the number of **passengers departed** during the period set out above. If any of the types of Public Sales do not apply to you insert a zero in the relevant boxes. If the number of passengers booked is nil a ZERO return is still required.

Sub category of Business	Passengers departed	Revenue ( <i>gross invoice value</i> )
Flight-Only	.....	£ .....
flight inclusive package	.....	£ .....
Flight-Plus	.....	£ .....
Total Public Sales category	.....	£ .....

ATOL to ATOL (external only)\*\* .....

\*\* Licensable transactions constituting seats sold to another ATOL holder (whether as a seat only or as part of a package), other than ATOL holders in the same Group, for resale under the buying ATOL holder's licence.

## CERTIFICATION

I certify that the information supplied by me in this form is correct.

Print Name: .....  
*Title Forename Surname*

Signed: ..... Date: .....  
*Authorised Signatory*

Position: .....