

Annual Licensable Turnover Report

Annual Report for ATOL holder who **have** signed a CAA letter of engagement

Licence Holder: ATOL No:

Period from : to :
12 month period

This report relates to the licensable turnover earned by the ATOL Holder during the four calendar quarters immediately prior to its latest financial year end.

The turnover in this report should relate to only one of the following categories of business. If the ATOL Holder does more than one of these categories of business, please complete a separate form for each category. Please refer to the Guide to ATOL or Guidance Note 10 for an explanation of the different categories of licensable turnover.

Tick only one box below which category of business this Report covers:

- Fully bonded business:** scheduled or charter packages, and seat-only charters
- Scheduled bonded business:** scheduled seat-only tickets covered by a bond
- Agency business:** scheduled seat-only tickets covered by airline Deed(s) of Undertaking
- Other facilities:** sold in conjunction with tickets covered by airline Deed(s) of Undertaking
- ATOL to ATOL business:** licensable products sold to other ATOL holders for resale under the buyers' licences

Calendar Quarter		Turnover
From	To	
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
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Tick one of the statements below: if the second applies, please indicate the number of other Reports submitted.

This Report covers all of the turnover which arose from licensable operations of the licence holder during the quarters indicated.

I supply herewith (number) other Reports relating to other categories of licensable business undertaken during the same periods.

Confirmation by the ATOL Holder

I have read the relevant guidance notes and confirm that the analysis of turnover shown above is in accordance therewith, and with the Civil Aviation (Air Travel Organisers' Licensing) Regulations 1995 relevant to the operation of an Air Travel Organiser's Licence.

Print Name:

Signed: Date:

Position:

Report of the Accountants - Licensable Turnover

In accordance with the model contract dated 15 August 2003 set out in CAA Guidance Note 10, we confirm that the turnover which arose from the licensable operation in the category and in the calendar quarters indicated above have been tested in accordance with the schedule of work set out in appendix 4(a) of Technical Release Audit 02/03 issued by the Institute of Chartered Accountants in England and Wales and in our opinion is fairly presented in accordance with CAA Regulations and guidance.

Our report is prepared solely for the confidential use of the ATOL Holder, the CAA and the Air Travel Trust, and solely for the purpose of reporting to the CAA on the company's licensable turnover. Our report must not be recited or referred to in whole or in part in any other document. Our report must not be made available, copied or recited to any other party without our express written permission.

We neither owe nor accept any duty to any other party and shall not be liable for any loss, damage or expense of whatsoever nature which is caused by other parties' reliance on our report.

Print Name:

Signed: Date:

Registered Company Name:

Address:

Postcode:

Please refer to the new Guidance Note 10 published in May 2009 (Technical Release AAF 02/09), which outlines the arrangements agreed with ICAEW for the transitional period.