

Airspace Change Proposal Change Sponsor Indicative Timeline Update Request Form

CAP 1616 requires change sponsors to submit a timeline for their airspace change proposal to the CAA so that it can be reviewed and agreed accordingly. In agreeing a timeline, the CAA is making a commitment to deliver the decision timeframes as specified in CAP 1616 for each of the four Gateway sign-offs, and for the decision on the final proposal, subject to the change sponsors meeting their own commitments.

This form should be used by the change sponsor to formally request an update to airspace change proposal timelines that have previously been presented to/and agreed with the CAA.

The change sponsor is required to publish a record of this form, including the latest indicative dates, on the Airspace Change Portal at the following points in the process (major timeline updates can and should be published outside of this as required):

	CURRENT DOCUMENT SUBMISSION DEADLINE	CURRENT GATEWAY DATE	PROPOSED DOCUMENT SUBMISSION DEADLINE	PROPOSED GATEWAY DATE
DEFINE Gateway				
DEVELOP & ASSESS Gateway				
CONSULT Gateway				
Formal ACP Submission				
DECIDE Gateway				25-Jul-25
Target AIRAC				12/2025

ACP Reference Number (ACP-YYYY-NNN): ACP-2014-04

Change Sponsor Name: Highlands and Islands Airport Ltd - Inverness Airport

Please briefly explain the need to revise the timelines: Whilst the HIAL Inverness ACP is currently being conducted using the CAP725 process, following discussions with the CAA, HIAL formally request a Decision Gateway of 25th July 2025 to achieve implementation of the Inverness ACP on AIRAC 12/25 on 27th November 2025.

For CAA use only:

Revised timelines reviewed / agreed by (position): Account Manager

Date: 17-Mar-25