



# Part 147 Seminar (Basic & Type Training) – Continuation Training

Pedro Pannicia  
04<sup>th</sup> February 2020

# Part 147 Seminar - Continuation Training

Due to a recent review of CAA audit findings it was noted that we often point to ineffective Continuation Training, we therefore tasked the A31 Part 147 Working Group to develop guidance as to what Continuation training should consist of.



During the next few slides we will review their guidance and expand on the areas to be covered:



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So what is the No 1 rule with Continuation Training??

“Continuation training is a **two-way process** to ensure that staff remain current in terms of **procedures, human factors and technical knowledge**

and...

...that **the organisation receives feedback** on the adequacy of its procedures and maintenance instructions”.

Rule #1

**Don't panic.**



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So where do we start?

*We begin with creating a **TNA, Syllabus and Training Schedule** which outlines the course content and duration(s) for each subject.*

*There will be typically '**core subjects**' common to all roles and functions and '**specific subjects**' relevant and specific to each role.*



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So what should be included in the course content?

- *General Company Organisation*
- *Company Procedures*
- *Quality Overview*
- *Company Reporting*
- *Human Factors (relevant and specific)*
- *Technical / Technology Updates*
- *SMS (if applicable)*
- *Feedback (Two way process)*



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## Duration of Continuation Training

*The TNA and its syllabi (**CAP 716 Appendix U covers guidance for a TNA**) will define the timings for each element of the training. Typically, between one to two days, depending on the size and complexity of the organisation, should be allocated to the core elements.*

*Core elements may be either broken into separate parts or delivered continuously, with each part taking credit towards the training within the two-year period.*

***The process and its verification should be clearly structured and able to provide a fully auditable trail when scrutinised.***



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Additional Guidance

[CAP1742 Continuation training Guidance](#)

